

**Springfield Yacht and Canoe Club**  
**1210 River Road. Agawam. MA. 01001**  
**Organized 1850 Incorporated 1885**

## **Wilbur Hogan Hall Rental Agreement/Contract**

1. Only MEMBERS in good standing may rent the facility and must be present during the event.
2. Rental to include only: Wilbur Hogan Hall, kitchen, handicap bathroom, coatroom, and porch.
3. Kitchen equipment, dishes, chairs, and tables may be used. If damage occurs, there will be a charge to fix or replace damaged items.
4. No serving tables or bars to be setup on the porch or carpeted areas.
5. No tape, tacks or nails are to be used on the walls or ceilings.
6. The clubhouse is a Non-Smoking Facility and can only accommodate 75 people.
7. Rental starts 3 hours prior to and 2 hours following the event for setup and removal.
8. Renter is responsible for the clean-up of all areas; including appliances, floors, carpet, kitchen equipment, bathroom, and the removal of all trash.
9. The rental fee is **\$100**. We currently do not collect a deposit for cleaning however the renter agrees to accept responsibility for, and if necessary to reimburse SYCC for any damage, loss, or liability incurred to the club due to any members, guests or persons contracted by the renter to provide goods and/or services. If the club is not 100% clean and orderly, we reserve the right to charge for cleaning etc. starting at \$100.
11. Jack and Jill showers will be welcomed but Stag/Bachelor parties will not be permitted.
12. The SYCC is not responsible for the damage or loss of any items left in the club prior to, during or following the event.

Renter must contact the Vice Commodore to confirm the reservation and they will notate on the club calendar. Any special requests must be discussed with and approved by the Vice Commodore at the time of confirmation. Please mail all copies of this form along with your checks to:

**SYCC-ATT: Vice Commodore 1210 River Road, Agawam MA 01001.**

Event Date \_\_\_\_\_

Time \_\_\_\_\_

Member name \_\_\_\_\_

Phone \_\_\_\_\_

Street Address, City, Zip: \_\_\_\_\_

**Rental Fee \$100**

Check # \_\_\_\_\_

I hereby agree to adhere to the rules as set forth and recognize any damages will affect me as a member in good standing.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Vice Commodore Signature: \_\_\_\_\_

Date: \_\_\_\_\_